

# NU Radiology Mentorship Program (NU RaMP)



## Mentoring Partnership Agreement

As a mentor and mentee in the NU RaMP Mentoring Program, we agree to abide by the following set of guidelines:

1. Commit to making the time to meet on a regular basis, no less than 3 times per year.
2. Keep the content of our conversations confidential.
3. Practice active listening.
4. Provide each other with honest, direct and respectful feedback.
5. Other:

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\_\_\_\_\_  
Mentor

\_\_\_\_\_  
Mentee

\_\_\_\_\_  
Date

## Initiation: First Meeting Checklist

### Get to Know Each Other

- Share information about your professional and personal life
- Learn something new about your mentee/mentor

### Establish Guidelines

- When and where will we meet?
- How will we schedule meetings?
- How will we communicate between meetings?
- What agenda format will we use?
- Will there be any fixed agenda items to be discussed at every meeting?
- How will we exchange feedback?
- How will we measure success?

### Partnership Agreement

- Review partnership agreement, modify if desired, sign and exchange
- Review goals for the mentoring relationship

### Confirm Next Steps

- Schedule date, time and place of future meetings